



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD

Devghat, Jhalwa, Prayagraj - 211 015 (U.P.) INDIA

Website: www.iiita.ac.in E-mail: info.purchase@iiita.ac.in

Telephone: 0532-2922217, 2922051, 2922804

Ref. No.: IIIT-A/S&P/1864/2517/2025

Date : 10/09/2025

NOTICE INVITING QUOTATION

To,

M/s _____

Sub: Tender for Provision of Food & Catering Services along with Labour, Material, and Crockery at IIIT-Allahabad, Jhalwa, Prayagraj for Global Alumni Meet 2025(26th-28th September 2025) - reg

Tender Issue Date : 10/09/2025

Last Date & Time for Submission : 17/09/2025 04:00 PM

Place of Submission : Office of the Deputy Registrar (Stores & Purchase)

Date & Time of Opening : 17/09/2025 04:30 PM

Dear Sir/Madam,

Indian Institute of Information Technology(IIIT-A), Allahabad is organizing Global Alumni Meet (GAM) on 26th - 28th September 2025. It is a prestigious event in which distinguished VIP guests, Alumni, Faculties, students etc. will participate. Being a prestigious event, the Institute is inviting limited tender from reputed firms and Hotels involved in Fooding and Catering services with the highest level of hygiene and quality of food services etc. The Participating firms or hotels will have to provide adequate fooding and catering services with sufficient qualified Manpower, Materials and Crockery etc. for invited guests. An indicative menu is attached herewith (**Annexure-I**)

The selected contractors will be expected to follow the menus strictly, until revised by the Institute, with mutual discussion Other terms and conditions of the work and specifications are attached herewith for ready reference.

Tenderers are requested to submit the quotation by courier/speed post in two bid systems with complete details of specifications terms & conditions, warranty/guarantee etc. Quotation should be in two separate sealed envelopes "Technical Bid" and "Commercial Bid/Financial Bid" and placed in a single envelope with name of the tender, ref. number and closing date superscripted on the top of the envelope addressed to the Deputy Registrar (Stores & Purchase), IIIT-Allahabad upto-17/09/2025, 04:00 PM Quotations duly sealed may also be dropped in the tender box placed in the office of Deputy Registrar (Stores & Purchase), IIIT-Allahabad. Basic rate, taxes and other charges if applicable etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Prayagraj. Please note that tender documents will not be accepted after the expiry of the stipulated date and time for the purpose.

Tenders should be addressed to "Deputy Registrar (Store & Purchase), Indian Institute of Information Technology, Allahabad, Deoghat, Jhalwa, Prayagraj-211015 (U.P.) India".

After Technical Evaluation, Financial bids of technically qualified bidders will be opened & informed accordingly. Qualified vendors are desired to submit their authorization letter along with a photocopy of their photo identity card at the opening of Technical and Financial Bid. Please carry the same original proof of identity for verification purpose at time of opening of tender/enquiry. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification the bids will be opened next working date, the time remaining unaltered. For any queries regarding the tender please send a mail to info.purchase@iiita.ac.in.

E.M.D.: Bid Security fee is Rs.19,500/- (Rupees Nineteen Thousand Five Hundred only). Bid Security may be provided through direct transfer (RTGS/NEFT), Account Payee Demand Draft, Fixed Deposit Receipt, Banker's cheque or Bank Guarantee from any of the Commercial Banks. If Bid Security has been submitted by any other mode than NEFT/ RTGS, then a hard copy of the Bid Security has to be sent by Registered Post. It should reach IIITA Campus before the bid submission deadline to the name of Deputy Registrar (Store & Purchase), Indian Institute of Information Technology Allahabad, Deoghat, Jhalwa, Prayagraj, Pincode-211015. In the envelope super scripted the tender Id or tender reference Number and with the company full address.

MSME vendors will have to submit the Bid Security of 50% (i.e. 9,750/-) at the time of bidding. Any bid without Bid Security will not be considered.

The details for payment are as follows:

Name of the Account Holder : IIIT A EMD and Security Deposit Account

Bank & Branch - Punjab National Bank, Pipal Gaon, Jhalwa, Prayagraj

Account No. : 8636000100031943

IFSC Code : PUNB0863600

Deputy Registrar(S&P)

ELIGIBILITY CRITERIA

1. Legal Status & Registration

- a. The bidder must be a recognized brand /franchisee of a Hotel/Restaurant/caterer who has served a reputed organization or institute more than once. and registered firm/company/partnership/proprietorship in India
- b. Valid FSSAI License for catering/food services must be submitted.
- c. Valid GST Registration and PAN must be provided.

2. Experience

The bidder should have a Recognized brand/franchisee of a Hotel/Restaurant/Caterer who has previously served in similar/such type of events in a reputed organization or educational institute preferably IITs, IIITs, NITs and at least 3 years of experience in providing catering/food services in reputed organizations such as Government institutions, Universities, IITs, IIITs, NITs.(attach documentary evidence).

The bidder should have successfully executed at least:

One similar work of value not less than ₹ 5.20 lakhs, OR

Two similar works of value not less than ₹ 3.25 lakhs each, OR

Three similar works of value not less than ₹ 2.60 lakhs each during the last 3 financial years.

3. Financial Capacity

The Annual average turnover of the tenderer should not be less than Rs 24 Lakhs during the last three years FY 2022-2023, 2023-2024 & 2024-2025.

4. Manpower & Infrastructure

- a. The bidder should have adequate trained manpower (chefs, service staff, supervisors) on their payroll or under valid contract.
- b. Availability of own kitchen setup/cooking equipment
- c. Adequate transport/logistics facility for food supply.

5. Quality & Compliance

- a. Compliance with all Food Safety and Hygiene standards (FSSAI norms)
- b. Compliance with Labour Laws, Minimum Wages, PF, ESI, etc.

6. The bidder should not have been penalized or blacklisted/debarred by any Government organization/PSU/Institution. (**Annexure- VI**)

TERMS AND CONDITIONS

1. Number of Pax. may increase or decrease up to 20% at the discretion of the Institute.
2. Quoted rate should be valid till scheduled date of programme
3. Tender rates must be quoted in prescribed format.
4. The Contractor shall be personally responsible for the quality of materials used and for ensuring that the food is prepared and served in a hygienic, efficient, and timely manner to the invited guests, faculty, officers, and staff of the Institute during the Global Alumni Meet 2025, strictly as per the detailed menu specified at Annexure–I. In case of non-abidance to the detailed menu as per Annexure-I vendor shall be liable for Penalty as per the decision of the Director, IIITA.
5. The contractor shall be able to provide a good vegetarian and hygienic food as per indicative menu No items except the indicative menu shall be provided by the Caterer during the function. Any additional items required to be served, will be served only with the prior approval of the Institute. Rates for such additional items will be decided by mutual consultation.
6. Rates shall be inclusive of all material (perishable as well as non perishable), labour and catering with Porcelain crockery to be provided by the caterer with Stainless Steel Spoon.
7. The services in the Kitchen/Pantry premises shall be subject to inspection without prior notice by the authorized representatives of the Institute. If during inspection any food stuffs/beverages/ any item of brand other than specified in the agreement is served, or found below specifications or service being found unsatisfactory, then the Caterer shall be liable to a penalty of min. Rs.20,000/- & upto Rs 1,50,000/-or as decided by the Director IIIT-A
8. In case of shortage or non-availability of any approved menu item during the GAM-2025 catering service, a penalty of ₹10,000/- (Rupees Ten Thousand only) per item, per occasion shall be levied on the caterer.
9. The space for cooking along with electricity and water for the same shall be provided by the Institute The pantry premises, furniture, fittings and fixtures and supply of water and electricity shall be used only for the purpose of serving beverages & eatables to Institute employees/students/Guests.
10. The contractor has to make preparations in the IIIT-A, Jhalwa campus itself except for the branded food materials.
11. Tent arrangement for cooking etc, has to be done by the vendor only.
12. The Caterer shall provide proper containers for throwing or reuse waste material and will arrange to remove waste material from office and pantry premises. In case the caterer fails to remove it,

the arrangements will be made by the Institute and the actual amount with Rs.50,000/- penalty will be deducted from the final bill.

13. The contractor has to employ sufficient nos, of healthy, smart, mannered and well-dressed waiters for servicing.
14. No child labourers shall be employed for cooking, servicing or catering as per law.
15. All the rules and regulations of food safety, labourers etc. shall be complied by the contractor. The Contractor/Caterer shall have necessary licenses from the local or Govt. authorities for running the catering business, and it shall pay all charges, taxes, GST, levies and statutory dues assessments payable to any public or local authorities in respect of the pantry and shall also be liable to all fines and penalties which may be levied by the local or Govt. authorities as a result of non-observance of any of the statutes or rules framed there under by such authorities and keep the Institute indemnified against all actions, demands, expenses and charges incurred or suffered in that behalf
16. SPECIFICATIONS OF RAW MATERIALS: All materials should be from a reputed brand with AGMARK certificate, wherever applicable. Rice should be of Basmati variety only.
17. The contracting agencies must have worked in reputed organizations and have to provide details of such organization with the certificate of it.
18. Subletting in any form will not be allowed.
19. Any tender containing price quotation or financial information in the Technical Bid shall be summarily rejected and disqualified at the preliminary stage of evaluation.
20. For additional pax, if any, payment will be made on actual basis.
21. The rates quoted by the bidder shall remain valid for a period of 60 (sixty) days from the date of closure of the Quotation submission.
22. The buffet tables and fruit carvings with proper decoration for serving Dinner will be arranged by the vendor.
23. A good number of used dishes, basket collection points shall be maintained by the Vendor in the dining area.
24. The tendering of lowest rate cannot be claimed as a right to be awarded the work/contract.
25. The contract shall be issued to the successful bidder at least three (03) days prior to the date of the event. The successful bidder shall ensure provision of services strictly in accordance with the terms and conditions of the contract.
26. The Caterer shall not appoint a sub contractor for catering to carry out any obligations under the Contract.
27. Caterers/Vendors may visit the campus to have first hand information, if they so desire.
28. If performance is not found satisfactory. The firm/agency may be black listed by the Institute.
29. Deficiency in not supplying full information shall result in primary rejection of tender.

30. Caterers/Vendor shall be responsible for

- a. All injury due to any accident to persons, engaged by him/her and;
- b. For any damage arising due to negligence on the part of the Caterer or his employees to the furniture and fittings provided by Institute. Further maintenance in the form of day-to-day cleaning of the pantry premises and other facilities provided would be carried out by the Caterer at their cost and;
- c. All the disputes shall be subject to the Allahabad Jurisdiction. The Director IIIT-A as arbitrator has the full power to settle all the disputes and that shall be binding on both the parties.

31. The successful bidder shall deposit security deposit equivalent to 10% of awarded value within three days from the issuance of the work order, in Institute account which has to be electronically transferred through the RTGS/NEFT into the bank account of Institute as mentioned below:

Name of the Account Holder : IIIT A EMD and Security Deposit Account
Bank & Branch - Punjab National Bank, Pipal Gaon, Jhalwa, Prayagraj
Account No. : 8636000100031943
IFSC Code : PUNB0863600

Security Deposit should remain valid for (30) Thirty days. No interest shall be paid on Security Deposit. The Security deposit will be forfeited by order of the Competent Authority in the event of any breach or negligence or non observance of any terms & conditions of the contract or for unsatisfactory performance or for non acceptance of the supply order. EMD will be released after receipt of transaction receipt of RTGS/NEFT of security amount.

32. Seating facility with round tables and chairs with proper frills and decoration is to be taken by the caterer/vendor/bidder.

33. Proper buffet layout with fruit/vegetable carvings and decoration, etc., is to be done by the concerned caterer/vendor/bidder, so it enhances the overall layout of the buffet.

34. A good number of used dish basket collection points shall be maintained by the caterer/vendor/bidder in the dining area.

35. The workers should be qualified with proper uniform and name badge, which is provided by the caterer/agency and the agency, shall be responsible for the discipline of his workers

36. The contractor that submit all bills on the printed form and all items in such bill shall be charged at the rates specified in the tender or in the case of an extra work ordered in pursuance of these items not mentioned or provided for in the tender, at the rate here in after provided in such order mutually spend upon clearly mentioning as extra items

37. Payment shall be made within 15 days on completion of the work after due verification by the site In-charge as per tendered rates

38. The Institute reserves the right to cancel the tender without assigning any reason and also have not to divide the work into several caterers in the interest of work.
39. In case of non-abidance to the detailed Menu, Vendor shall be liable for a Penalty, as per the decision of the Director, IIITA.
40. All disputes are subject to the Jurisdiction of Hon'ble Allahabad High Court.
41. Director Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any quotation
42. Director Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this quotation.
43. May feel free to contact on E-mail info_purchase@iiita.ac.in & Ph. No. 0532-292-2804.

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
ALLAHABAD**

Food & Catering services for Global Alumni Meet 2025 (26th - 28th Sept.' 2025)

Menu for Welcome Dinner on 26.09.2025

No of persons: 100 Venue: Main Auditorium, IIIT-A Time: 08:00 PM

Welcome Drink, Hot and Sour Soup (*along with breadsticks*)
Soya Chaap, French Fries, Butter Paneer (curry), Vegetable Manchurian (curry), Aloo
Gobhi Matar, Dal Tadka, Dahi Bada Tandoori Roti, Naan, Missi Roti, Vegetable Fried
Rice, Green Salad, Corn chaat, Sprouts, Vinegar Onions, Papad, Mixed Pickles, Rasmalai,
Packed water bottles (200ml)

Menu for Breakfast on 27.09.2025

No of persons: 120 Venue: VH-1, IIIT-A Time: 07:00 AM

Chole Bhature, Veg Sandwich, Upma, Veg Dalia, Bread Butter, Eggs (Boiled) Fruits
(Banana, Apple & One Seasonal), Tea and Coffee (both with sugar and few without sugar),
Packed water bottles (200ml)

Tea, Biscuits, Dry Fruits, Chips on 27.09.2025

No of persons: 50 Venue: Main Auditorium, IIIT-A Time: 08:45 AM

Tea, Biscuits, Dry Fruits (in transparent packets), chips

High Tea on 27.09.2025

No of persons: 200 Venue: Main Auditorium, IIIT-A Time: 11:00 AM

Items inside the non-transparent box

Veg Sandwich: 01 pc
Pyaaaz Kachori: 01 pc
Milkcake: 01 pc
Packed Chocofills Biscuit: 01 pc
Tomato Sauce: 01 pkt
Napkins: 01 pc
Dry Sweet: 01 pc

Other Items

Packed water bottle: 200 ml
Tea in Kulhad (both with sugar and few without sugar)

Snacks for Students on 27.09.2025

No of persons: 300

Venue: Main Auditorium, IIIT-A

Time: 11:00 AM

Items inside the non-transparent box

Frooti/Maza/Juice (small): 01 pc, Biscuit pkt (small): 01 pc, Namkeen pkt (small): 01 pc
Dry Sweet: 01 pc

Menu for Lunch on 27.09.2025

No of persons: 250

Venue: Main Auditorium, IIIT-A

Time: 01:00 PM

Welcome Drink, Tomato Soup (*along with breadsticks*)
Spring Roll, Paneer Pakoda, Palak Corn, Shahi Paneer (curry), Bhindi Masala, Aloo Matar
Gazar, Dal Makhani, Dahi Bada, Tandoori Roti, Naan, Missi Roti, Pulao Rice, Green
Salad, Corn chaat, Sprouts, Vinegar Onions, Papad, Mixed Pickles, Ice cream (Vanilla),
Hot Gulab Jamun, Packed water bottles (200ml)

Tea/Snacks on 27.09.2025

No of persons: 200 Venue: Respective Departments and VH-I, IIIT-A Time: 04:00 PM
(Department of IT: 75, Department of MBA: 100, VH-I-25)

Samosa: 01 pc
Packed Chocofills Biscuit: 01 pc
Dry Sweet: 01 pc
Tea (both with sugar and few without sugar)

Tea/Snacks on 27.09.2025

No of persons: 100

Venue: Main Auditorium, IIIT-A
(Packets for Children and Performers)

Time: 05:00 PM

Items inside the non-transparent box
Veg Sandwich: 01 pc, Pyaaz Kachori: 01 pc, Milkcake: 01 pc, Packed Chocofills Biscuit: 01 pc,
Tomato Sauce: 01 pkt, Napkins: 01 pc, Dry Sweets: 01 pc

Other Items

Packed Water Bottle: 200 ml
Tea in Kulhad (both with sugar and few without sugar)

Cultural Program Snacks on 27.09.2025

No of persons: 70

Venue: Main Auditorium, IIIT-A
(Alumni with Director and Faculty)

Time: 05:00 PM

Packed Chocofills Biscuit: 01 pc, Bakery Chai Biscuit: 01 pc

Other Items

Tea (both with sugar and few without sugar)

Menu for Galla Dinner on 27.09.2025

No of persons: 250

Venue: Main Auditorium, IIIT-A

Time: 08:30 PM

Welcome Drink, Sweet Corn and Manchow Soup (*along with breadsticks*)

Veg Starter (Paneer Tikka, Hera Bhara Kebab)

Non-Veg Starter (Chicken Tikka, Afghani Chicken)

Kadhai Paneer (curry), Mix Veg: *Potato, Capsicum, Baby Corn, Sweet corn, Carrot, etc.*

Kadhai Chicken (curry), Malai Kofta (curry), Arhar Daal Tadka, Pineapple Raita

Tandoori Roti, Naan, Missi Roti & Daal Kachori, Jeera Rice

Green Salad, Corn chaat, Sprouts, Vinegar Onions, Papad, Mixed Pickles

Ice cream (Butterscotch), Rasmalai, Packed water bottles (200ml)

Menu for Breakfast on 28.09.2025

No of persons: 100

Venue: VH-1, IIIT-A

Time: 07:00 AM

Aloo Paratha with Dahi and Pickle, Poha, Bread Butter, Eggs (Boiled), Fruits (Banana, Apple & One Seasonal), Tea and Coffee (both with sugar and few without sugar), Packed water bottles (200ml)

High Tea and Snacks on 28.09.2025

No of persons: 80

Venue: Main Auditorium, IIIT-A

Time: 11:00 AM

Items inside the non-transparent box

Cheese Sandwich: 01 pc, Daal Kachori: 01 pc, Patisha: 01 pc, Packed Chocofills Biscuit: 01 pc

Tomato Sauce: 01 pkt, Napkins: 01 pc, Dry Sweets: 01 pc

Other Items

Packed water bottle: 200 ml

Tea in Kulhad (both with sugar and few without sugar)

Menu for Lunch on 28.09.2025

No of persons: 80

Venue: Main Auditorium, IIIT-A

Time: 01:00 PM

Welcome Drink, Veg Soup (*along with breadsticks*)

Chilli Paneer, Daal Kabab, Kadhai Paneer, Veg Jhalfrezy, Gobhi Matar, Dal Tadka, Boondi

Raita, Tandoori Roti, Naan, Missi Roti, Pulao Rice, Green Salad, Corn chaat, Sprouts,

Vinegar Onions, Papad, Mixed Pickles, Gajar/Moong Daal Halwa, Rasgulla, Packed water bottles (200ml)

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD

Quotation Ref No. IIIT-A/S&P/1864/2517/2025

Bidder's Details

(On the letter head of the bidder)

1	Name of the Firm/Company		
2	Name and Designation of Authorized Signatory		
3	Office Address of the Firm /Communication Address:		
4	Phone No/Mobile No:		
5	E-Mail-ID:		
6	GST registration Number:		
7	PAN Number:		
8	Firm's Bank Account details	Bank Account No.:	
		Name of the Bank:	
		IFS Code No.:	
		Name of Branch:	
Particular Details of the Bidders Representative			
10	Contact Person:	Name of Person:	
	Mobile No:	Designation:	
		Tele/Mobile No:	
		Email ID:	

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD

Quotation Ref No. IIIT-A/S&P/1864/2517/2025

FINANCIAL CAPABILITY OF BIDDER

(On the letter head of the bidder)

Annual turnover details of the Bidder

#	Financial Year	Turnover in Indian Rupees	Page No.
A	2022-2023		
B	2023-2024		
C	2024-2025		

*Audited Balance sheet and profit & Loss account statement of the bidder for each of the above-mentioned financial year shall be submitted as supporting evidence.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
ALLAHABAD**

Quotation Ref No. IIIT-A/S&P/1864/2517/2025

**CERTIFICATE
DECLARATION REGARDING BLACKLISTING/ NON-BLACKLISTING**
(On the letter head of the bidder)

I /We Proprietor / Partner (s) / Director (s) of M/shereby
declare that the firm/ company namely M/S.
.....has not been
blacklisted or debarred in the past by any organization from taking part in Government tenders.

Or

I / We proprietor / partner (s) / Director (s) of M/S.....
hereby declare that the firm/ company namely
M/S.....was blacklisted or debarred by any
Government Department from taking part in Government Quotations/Tenders for a period
of.....years w.e.f.....The period over on And now the firm/company is entitled to
take part in Government tenders. In case the above information found false I / we are fully aware
that the Tender/ contract will be rejected/cancelled by the **IIIT-Allahabad**.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
ALLAHABAD**

Quotation Ref No. IIIT-A/S&P/1864/2517/2025

DECLARATION

(On the letter head of the bidder)

I, _____ Son/Daughter/Wife of _____ Resident of Proprietor/
Director/ Authorized Signatory of the Company /Firm, mentioned above, is competent to sign this
declaration and execute this tender document;

I/We hereby certify that I/We have read the entire terms and conditions of the Tender documents
from Page No. _____ to _____ (including all documents like annexure(s), etc.,) I/We shall abide
hereby by the terms / conditions / clauses contained therein.

The information/documents furnished along with the above application are true and authentic to the
best of my knowledge and belief. I/we are well aware of the fact that furnishing any false
information /fabricated document would lead to rejection of my Quotation at any stage besides
liabilities towards prosecution under appropriate law.

The corrigendum(s) issued from time to time by your department/organization too have all been
taken into consideration, while submitting this declaration letter.

I/We hereby unconditionally accept the tender condition so above mentioned Tender document(s) in
it's totally/ Entirely.

Authorized Signatory (Signature In full):

Name and title of Signatory:

Stamp of the Company:

FINANCIAL BID

(To be given in a separately sealed envelope on Letter Head of the Firm)

Date & Time of opening: To be communicated separately to technically qualified vendors only.

BILL OF QUANTITY AND TENDER RATE FORM FOR GAM-2025 AT IIIT-ALLAHABAD

(As per Indicative Menu Attached as per Annexure-I)

SI No	Date	Food/Snacks	Pax. (approx.)	Unit Rate (Rs.)	Total Rate	GST % (on col f)	Total Amount
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f(=d*e)</i>	<i>g</i>	<i>f+g</i>
1.	26.09.2025	Welcome Dinner	100				
2.	27.09.2025	Breakfast	120				
3.	27.09.2025	Tea,Biscuits, Dry Fruits, Chips	50				
4.	27.09.2025	High Tea And Snacks	200				
5.	27.09.2025	Tea And Snacks	300				
6.	27.09.2025	Lunch	250				
7.	27.09.2025	Tea And Snacks	75				
8.	27.09.2025	Tea And Snacks	100				
9.	27.09.2025	Tea And Snacks	25				
10.	27.09.2025	High Tea and Snacks	100				
11.	27.09.2025	Tea and Biscuits	70				
12.	27.09.2025	Gala Dinner	250				
13.	28.09.2025	Breakfast	100				
14.	28.09.2025	High Tea and Snacks	80				
15.	28.09.2025	Lunch	80				

Note- Vendor must require to include the cost of the following:

1. Extra 500 pc water bottles (200ml) to be provided on 26/09/2025
2. At least one counter of all item
3. All staff wearing neat and clean dress
4. Decorated counters
5. 10 Round Tables and 50 Chairs with neat clothes/ covers
6. Tent for cooking area
7. Dustbin arrangement for waste food
8. Sofa -10 with center table for VIPs.

Note:

- ✓ Rates quoted shall be inclusive of all Taxes but showed separately
- ✓ The Pax./No. of Participants is indicative only. It may be increased or decreased up to 20% by the competent authority as required.
- ✓ Menu is subject to adjustment by mutual discussion.

(Seal and Signature of Proprietor/Caterer/Contractor)
Authorized Representative